



**BOARD OF EDUCATION-REGULAR BOARD MEETING MINUTES  
OF MONDAY, AUGUST 15, 2022  
PEOTONE HIGH SCHOOL - MEDIA CENTER**

**CALL TO ORDER:**

At 6:02 p.m., President Robinson called the regular board meeting to order and requested all who are present to please stand and recite the Pledge of Allegiance. A roll call was taken and the following board members answered aye (5), Mrs. Tara Robinson, Mrs. Jennifer Moe, Mrs. Dawn Love, Mr. Richard Uthe, Mrs. Jodi Becker and (2) absent, Mr. Tim Stoub, Mr. Roger Bettenhausen and no nays.

**CONSENT AGENDA:**

President Robinson asked for a motion to approve the ***Consent Agenda, A through I*** of the regular board meeting of August 15, 2022. Mrs. Moe made a motion to approve the Consent Agenda ***A through I***. Mrs. Love seconded the motion to approve, and a roll call vote was taken and the following board members answered aye (5): Mrs. Robinson, Mr. Uthe, Mrs. Moe, Mrs. Love, Mrs. Becker and (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

**OPPORTUNITY FOR VISITORS TO SPEAK.**

No visitors signed in to speak.

**GOOD NEWS:**

**PEOTONE HIGH SCHOOL**

**FFA STUDENT MEMBERS COMPETITION - ILLINOIS STATE CONVENTION:**

Abby Cowger, introduced the FFA student members, Audra Moore, Bryce Thomas, Mark Jones, Quinn Pollack and Katie Erickson. Audra Moore, who has since graduated from Peotone High School but came back for tonight's board meeting, received her Illinois State FFA Degree, which is the highest honor that you can receive as an Illinois FFA member! Bryce Thomas, Mark Jones, Quinn Pollack and Katie Erickson competed and won third in State for their Ag Communications Team! Abby said that this is a very big accomplishment for the team since there are over 500 FFA chapters in the state who compete!

Mark Jones won the entire state competition for web design, and this was Mark's first FFA contest that he has ever been a part of!



***Congratulations Audra, Bryce, Mark, Quinn and Katie!***

### **FY23 BUDGET PRESENTATION:**

President Robinson introduced the new business manager for the District, Adrian Fulgencio. Mr. Fulgencio reported to the Board that tonight he will be providing to the Board a presentation of the FY23 Budget.

The FY23 Budget Hearing and the approval of the FY23 Budget will be held at the September 19, 2022 regular board meeting.

## **FOR ACTION:**

### **REPORT NO. 3:**

#### **FOR ACTION:**

**APPROVAL OF THE DESTRUCTION OF THE  
CLOSED EXECUTIVE SESSION RECORDINGS OF  
JANUARY 2017 THROUGH JUNE 2017.**

President Robinson asked for a motion to approve the ***Destruction of Closed Executive Session Recordings, January 2017 through June 2017.***

Mrs. Moe made a motion to approve ***Report Action No. 3*** and

Mr. Uthe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

### **REPORT NO. 4:**

#### **FOR ACTION:**

**APPROVAL OF ACTION TO AFFIRM  
SUPERINTENDENT'S DECISION CONCERNING  
FORMER EMPLOYEE'S HARASSMENT COMPLAINT.**

President Robinson asked for a motion to approve the ***Action to Affirm Superintendent's Decision Concerning Former Employee's Harassment Complaint*** finding that there was insufficient evidence of harassment following the Administration's investigation of allegations made by former employee, Moira Burke against various district staff members. Mr. Uthe made a motion to approve ***Report Action No. 4*** and Mrs. Love seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

### **REPORT NO. 5:**

#### **FOR ACTION:**

**APPROVAL AND ADOPTION OF THE RESOLUTION  
AUTHORIZING THE DISPOSAL OR SALE OF  
PERSONAL PROPERTY.**

President Robinson asked for a motion to approve the ***Adoption of the Resolution Authorizing the Disposal or Sale of Personal Property***

Mr. Uthe made a motion to approve ***Report Action No. 5*** and

Mrs. Moe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

**REPORT NO. 6:**

**FOR ACTION: APPROVAL OF THE FY23 TENTATIVE BUDGET  
TO BE PUT ON DISPLAY**

President Robinson asked for a motion to approve **Tentative FY23 Budget to be put on Display**. Mr. Uthe made a motion to approve **Report Action No. 6**. Mrs. Moe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

**REPORT NO. 7:**

**FOR ACTION: APPROVAL OF A NEW ACTIVITY FUND ACCOUNT.**

President Robinson asked for a motion to approve a **New Activity Fund Account, PHS Class of 2026, and Andrew Butz as the sponsor**. Mr. Uthe made a motion to approve **Report Action No. 7**. Mrs. Moe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

**REPORT NO. 8:**

**FOR ACTION: APPROVAL OF THE APPOINTMENT OF AN  
AUTHORIZED IMRF AGENT FOR THE DISTRICT.**

President Robinson asked for a motion to approve **the Appointment of Adrian Fulgencio, Business Manager, as an Authorized IMRF Agent for the District**. Mrs. Moe made a motion to approve **Report Action No. 8**. Mrs. Love and Mr. Uthe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

**REPORT NO. 9:**

**FOR ACTION: APPROVAL OF PEOTONE ELEMENTARY SCHOOL'S  
SCHOOL IMPROVEMENT PLAN FOR 2022-2023**

President Robinson asked for a motion to approve **the Peotone Elementary School's School Improvement Plan for 2022-2023**. Mr. Uthe made a motion to approve **Report Action No. 9**. Mrs. Moe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

## **REPORT NO. 10:**

**FOR ACTION:      APPROVAL OF THE REVISED  
2023 REGULAR BOARD MEETING CALENDAR  
OF THE PEOTONE SCHOOL BOARD OF EDUCATION.**

President Robinson asked for a motion to approve ***Revised 2023 Regular School Board Meeting Calendar of the Peotone School Board of Education.*** Mrs. Moe made a motion to approve ***Report Action No. 10.*** The regular board meeting dates for the months of March and June have been changed to March 13, 2023 and June 26, 2023. Mrs. Love seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

## **REPORT NO. 11:**

**FOR ACTION:      ADDENDUM TO THE APPROVAL OF PERSONNEL.  
*(\*Contingent upon receipt and evaluation and  
employment documentation required by the District  
and the Illinois State Board of Education\*).***

President Robinson asked for a motion to approve ***Personnel and the Addendum to Personnel.*** Mrs. Moe made a motion to approve ***Report Action No. 11.*** Mr. Uthe seconded the motion and a roll call vote was taken and the following board members answered aye (5) Mr. Uthe, Mrs. Love, Mrs. Robinson, Mrs. Moe, Mrs. Becker, (2) absent, Mr. Stoub, Mr. Bettenhausen and no nays.

## **CERTIFIED EMPLOYMENT:**

- Meghan Heflin - PES Permanent Substitute Teacher (effective date of 08.15.2022).
- Dakota Cowger - PHS Ag Teacher (effective date of 08.15.2022).
- Jeremy Kenny - PJHS Boys' Physical Education Teacher (effective date of 08.15.2022),
- Jeremy Kenny - PJHS Unified Sports Winter Sponsor (November-February) (effective date of 08.15.2022).

## **CHANGE IN STATUS:**

- Ryan Murray - PHS Boys' Assistant Soccer Coach (effective date of 08.15.2022).
- Melissa Schwoebel - PJHS Assistant Track Coach (effective date of 07.26.2022).
- Tracy Toepfer - PHS Fall Play Director (effective date of 08.15.2022).
- Tracy Toepfer - PHS Spring Musical Director (effective date of 08.15.2022).
- Tracy Toepfer - PHS Thespian Sponsor (effective date of 08.15.2022).
- Tracy Toepfer - PHS Show Choir Director (effective date of 08.15.2022).
- Dakota Cowger - PHS FFA Co-Sponsor (effective date of 08.15.2022).
- Joel Rodriguez - PHS Foreign Language Club Sponsor (08.15.2022).

### **RESIGNATION:**

- Amy Hollis - PES Permanent Substitute Teacher (effective date of 08.03.2022).
- Krysta Harmon - PIC Art/Music Teacher (effective date of 08.09.2022).
- Michelle Heffron - PIC School Counselor (effective date of 08.11.2022).
- Madison Mikalauski - PJHS Head Soccer Coach (effective date of 08.15.2022).
- Terri Kauchak - PIC Yearbook Sponsor (effective date of 08.11.2022).

### **CLASSIFIED**

### **EMPLOYMENT:**

- Rebecca Johnson - PES Paraprofessional (effective date of 08.16.2022).
- Kyle Sinish - PJHS Night Custodian (effective date of 08.08.2022).
- Kimberly Bennett - PIC SI Program Aide (effective date of 08.17.2022).
- Karen Scrementi - PHS Cafeteria (effective date of 08.15.2022).
- Terry Martin - Transportation Bus Driver in Training (effective date of 08.17.2022).
- ***Jeffrey Jeffers - CSC Custodian \*(effective date of 09.06.2022).***

### **CHANGE OF STATUS:**

- Bonnie Schick - PES Lunch/Recess Supervisor - change of hours (effective date of 08.17.2022).
- Jennifer Hall - PES Lunch/Recess Supervisor - change of hours (effective date of 08.17.2022).
- Jennifer Soyer - PES Paraprofessional - change of hours (effective date of 08.15.2022).
- Don Swanson - PHS Assistant Football Coach (effective date of 08.08.2022).
- Logan Heflin - PHS Assistant Football Coach (effective date of 08.08.2022).

### **RESIGNATION:**

- Cheryl Delorto - PIC SI Program Aide (effective date of 08.04.2022).
- ***Jeffrey Jeffers - Transportation - Bus Driver (effective date of 08.15.2022).***

### **OTHER:**

First Reading of **PRESS 109** Board Policies. President Robinson asked the board members to please review PRESS 109 and if you have any questions after your review, please reach out to Mr. Stein or Mrs. Robinson.

## **ADMINISTRATIVE REPORTS:**

**Mr. Steve Stein, Superintendent,** reported to the Board that he has no FOIA requests from the previous month. Mr. Stein stated that we are ready to hit the ground running with the opening of school! We have had new teachers back since last week, full staff are back today and tomorrow and we will have students back in the buildings on Wednesday. The beginning of school is a very exciting time for everyone!

Mr. Stein wanted to let the Board know that our residency nights from my perspective went very smoothly. We only had a small handful of families that still need to prove residency before they can complete the registration process for their students.

**Mr. Adrian Fulgencio, Business Manager,** reported to the Board that the FY2023 Evidenced-based funding calculations were made available Friday, August 5, 2022. Peotone CUSD 207U is categorized as a Tier 4 school district and is at 104% adequacy. Last year, we were categorized as a Tier 4 school district but at 100% adequacy. The increase in the adequacy percentage is primarily driven by a decrease in enrollment. The estimated new money is approximately \$1,400.00.

Mr. Jason Spang, principal of Peotone High School, introduced Amy Adamow, the new Assistant Principal for Peotone High School. Ms. Adamow reported to the Board that she is originally from Oaklawn and moved down to Peoria when she first received her teaching certificate because of the lack of teaching jobs available up here. Ms. Adamow said that this is my eleventh year of teaching and my fourth year as an assistant principal, and she is so looking forward to working with the students!

**Mr. Jason Spang, Principal of Peotone High School,** reported to the Board that PHS is ready for full days and excited to see students on Wednesday. We have had very productive meetings with our leadership team and we all feel very positive about our preparedness to start the school year. PHS is happy to continue to offer Blue Devil Support as well as Zero Hour Math this school year Zero-Hour Math Class:

Begins 8/22 - Blue Devil Support Procedures

- Begin once we return to full days next Monday after common *plan heat dismissals*
- Today we had our Initial Staff Meeting. We had a lot of information to share and the day was very productive all around.
- Elective Schedule Changes
  - First 3 days of School
- Level Down Requests
  - Within the first 5 weeks of school

- A Huge **Thank you** to our Student Services Department as they are working very hard to respect all schedule change requests in a timely manner.
- PHS has the following new staff members and also two student teachers:
  - Amy Adamow (Assistant Principal)
  - Steve Strough (Athletic Director)
  - Seth Diaz (Math)
  - Tracy Toepfer (Chorus)
  - Christie Matthews (Math)
  - Joel Rodriguez (Spanish)
  - Dakota Cowger (AG/CTE)
  - Marissa Messex (Social Worker)
  - Caleb Cork (Science)
  - Jason Fischer (Special Education)
  - Amanda Tomaszewski (Transition Coordinator)
  - Lori Lonard (Permanent Substitute PJHS/PHS)
  - Leanne ReKau (Cafeteria)
  - Karen Scrementi (Cafeteria)
  - Tyler "Sutton" Miller (English Student Teacher - Shawn Price)
  - Alexandra Hurtado (Social Studies Student Teacher-Mike Heywood)

**Mrs. Amy Adamow, Assistant Principal at Peotone High**, reported to the Board that we had a very successful Freshmen Orientation on Thursday August 11<sup>th</sup>, 92 students out of 105 attended. Students rotated through stations containing the following information:

- Student Services- class requirements, graduation requirements, supports offered, etc.
- Administration- Team builders, Welcome to High School information, motivational videos
- Building Tours- Guided building tours (given by Student Council), locker visits, walking their schedules.
- KACC students had their first day today! We are happy to announce we are using 2 buses to transport our increased KACC enrollment this school year. We also handed out information about Remind App for students and parents to enhance communication of any changes between PHS and KACC.
- Upcoming important dates:
  - **Open House**- Wednesday, August 24<sup>th</sup> at 7pm
  - **School Picture Day**- Thursday, September 22<sup>nd</sup>
  - **Homecoming Week**- Week of October 3<sup>rd</sup>



## **Athletics**

- Code of Conduct meeting was on August 4th. This was very well attended. AD Strough went over expectations, eligibility, the Code of Conduct, and concussion protocol. Parents/guardians and students signed a contract as well acknowledging their acceptance of the Code of Conduct.
- We had a coaches' meeting on Monday, August 15<sup>th</sup>. This meeting was attended by all coaches and helped to organize all sports and ensure everyone was on the same page. Mrs. Swanson and Mr. Fulgencio also spoke about fees needing to be paid or put on a payment plan in order to participate.

**Mr. Brandon Owens, Director of Curriculum and Instruction**, reported to the Board that last week, we welcomed our new certified personnel, including teachers and special services to our POET training on Wednesday, August 10th, and Thursday, August 11th. It was a great opportunity for our new staff to meet their mentors, receive initial training/overview of the program, and to meet with our brokers from Lincoln Investments. Institute Days/Start of School Year Monday, August 15th was our first day of Teacher Institute Days for our Blue Devil teachers. Our admin teams held staff meetings to welcome teachers back to a new year of school. On Tuesday, we will provide additional trainings and meetings as we also welcome back our classified staff members with a Staff Breakfast and Lunch at the PHS Commons; we are also excited to welcome a guest speaker, Adam Peterson kicking off the morning after breakfast. Upcoming Dates: First Day of School - Grade 1-12 -Wednesday, August 17th First Day of School - Kindergarten - Friday, August 19th First Day of School - Preschool - Tuesday, August 23rd Preschool Meet & Greet Preschool Meet & Greet are scheduled to take place throughout the day this Wednesday and Thursday (August 17th & 18th). We are extremely excited to have this time to get to know our families before the school year begins next week on Tuesday, August 23rd. Families can find the link to sign up on our Facebook page or our school page and clicking MEET & GREET 2022-2023 under FOR PARENTS. The window for signing up for a Meet & Greet session has been open since the beginning of the month and will remain until Wednesday morning.

**Mr. Scott Wenzel, Principal and Wendy Bean, Assistant Principal of Peotone Junior High School**, reported to the Board that at our building all rooms are asbestos free and new tile has been installed. Stairway tile and tread has just begun today. All classrooms have been air conditioned.

- **Numbers** - As of this date, PJHS currently has an enrollment of 295 students. Breakdown goes as follows; 8th Grade-106, 7th Grade-91, and 6th Grade-98.
- **Open Houses** -
  - 6th/7th/8th Grade Open House will be held on Tuesday, August 23 beginning at 6:00 PM and ending at 7:30 p.m.

- **First Day of Student Attendance -**
  - Doors to PJHS will open at 7:45 AM each morning. All students will enter the main doors of the building. Students will wait in the foyer area by the main doors. 7th and 8th grade students will be seated in the gymnasium by grade level as the 6th graders will report to the cafeteria.
- **Student Handbooks/Assignment Planners -**
  - Mr. Wenzel and Mrs. Bean will be meeting with each grade level to distribute and discuss the student handbook on Thursday, August 18<sup>th</sup>.
- **Fall MAP Testing -**
  - NWEA Fall MAP Testing will be taking place from Monday August 22<sup>nd</sup> through September 2<sup>nd</sup>. Students will take their tests in the Math or ELA class.
- **Practice Drills -**
  - Thursday, August 25<sup>th</sup> - students at PJHS will going through the drills with a practice of the tornado, fire, and active shooter drill.
  - Friday, August 26<sup>th</sup> ; students will run through the bus evacuation drill during their PE class.
- **Cross Country -** The team began practice on August 1<sup>st</sup>.
  - Their first will be Thursday, August 18 against Bradley Central.
- **Softball -** Their season began and we are 4 games into the season.
- **Baseball -** Their season began and we are 4 games into the season.
- **Girls Basketball -** Practice may begin August 29<sup>th</sup>.

***Mrs. Amy Loy, Director of Special Services,*** reported to the Board that the school year is off to a busy start. We are working to orient new students and staff to each of the school buildings. We also have had several IEP meetings this year, play based assessments, and facilitated tours for many families and students that have moved to new buildings or may have unique needs to review.

***Mrs. Carole Zurales, Principal at Peotone Elementary School,*** reported to the Board that it was great having all teachers back in the building for our Institute Day. We had an awesome turnout at our open house for Grades 1-3 from 2:00-4:00 teacher. We welcome our first through third graders back in the building on Wednesday. Kindergarten has individual Meet and Greet appointments on Wednesday and Thursday and Kindergartens first day of school is Friday. Our school wide theme for this school year is "The Wonderful World of PES" and Disney fun all year long!

**Mrs. Jennifer Tekiela, Principal at Peotone Intermediate Center**, reported to the Board that the old computer lab at PIC got a face lift. This summer - new flooring and paint were added. Additionally, the PTO had generously funded a carpet. This space is now called the Learning Lab and will be used as a multi-use learning center. We look forward to collaboration with the PTO in the future to update the furniture in the future.

1. PIC theme 2022-2023 **The Sky's the Limit**
2. Blue Picnic Benches - Thank you to PHS Principal Spang for painting some benches Peotone Blue to spruce up our outdoor space.
3. Popsicles with the Principal was held on July 30th.
4. PIC has brand New Line boards. Brian Cann and Don Swanson held a staff training on August 15th.
5. PIC will be hosting an open house from 5-6 on August 16th.

**Mr. Ruben Suarez, Director of Technology**, reported to the Board that the Com Ed outage had minimal effect on our systems. We managed to keep CSC and Transportation on the network throughout the entire event. The summer project is going well. All new hardware has been installed and software has been updated to the latest stable version. There was minimal interruption during the project and there are just some final tweaks to complete. Last week tech put back the equipment in the classrooms and this week we're helping staff get back to work.

**Mrs. Jennifer Haag, Director of Technology**, reported to the Board that the Busses are ready to go! Parent letters regarding bus routes went out on August 11<sup>th</sup>. Mrs. Haag also reported that the bus drivers have been out running the routes.

**Mr. Chris Crawford, Director of Buildings and Grounds**, reported to the Board that all of the summer projects have been completed. Mr. Crawford said that we have just a few little things left to do before the students start on Wednesday.

### **EXECUTIVE SESSION:**

For the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; student disciplinary cases and other matters relating to individual students; pending, probable, or imminent litigation; security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonable potential danger to the safety of employees, students, staff, the public or public property.

***THERE MAY BE OR MAY NOT BE ANY ACTION FOLLOWING THE CLOSED EXECUTIVE SESSION.***

### **ADJOURNMENT:**

At 6:51 p.m., President Robinson asked for a motion to adjourn the regular board meeting of August 15, 2022. Mrs. Moe made a motion to adjourn and Mrs. Love seconded the motion, and on a voice call vote, the following board members answered aye (5) Mrs. Robinson, Mr. Uthe, Mrs. Moe, Mrs. Love, Mrs. Becker (2) absent, Mr. Bettenhausen, Mr. Stoub and no nays.



Tara Robinson, President



Cathy Cuculich, Reporter